

**EMPLOYEE OF AN ESSENTIAL BUSINESS  
PERMISSION TO TRAVEL TO PLACE OF EMPLOYMENT**

To whom it may concern:

On March 27, 2020, Governor Roy Cooper issued Executive Order 121 which implemented a statewide Stay-At-Home order effective Monday, March 30, 2020 at 5:00 pm EST. Included in Governor Cooper's Executive Order 121 was the designation of Essential Businesses that are allowed to remain open to the general public during the time period the statewide Stay-At-Home order is in effect.

The possessor of this letter \_\_\_\_\_, is employed by \_\_\_\_\_ which qualifies as an Essential Businesses under the requirements of Executive Order 121.

\_\_\_\_\_ qualifies as an Essential Business under one of the following:

Guidance issued on March 19, 2020 and amended on March 27, 2020 by the United States Department of Homeland Security, CISA Cyber & Infrastructure Division designating sixteen Critical Infrastructure Sectors as essential and included in Executive Order 121 under Section 2 C.(2). \_\_\_\_\_ qualifies as essential under the \_\_\_\_\_ Sector of CISA.

An essential business under Section 2C \_\_\_\_\_ of Executive Order 121 because the business is engaged in \_\_\_\_\_.

While the Frequently Asked Questions issued by Governor Cooper's Office interpreting Executive Order 121 specifically states that employees of businesses deemed to be essential are not required to obtain a pass in order to travel to work, we would respectfully request that the employee whose name appears above be allowed to travel unencumbered to their place of employment as an essential worker for an Essential Business.

In the event you have a question concerning this document, please do not hesitate to contact the following person:

Name \_\_\_\_\_  
Business Name \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

The employee whose name appears above is required to maintain his or her normal work.

\_\_\_\_\_  
Name \_\_\_\_\_  
Business Name \_\_\_\_\_